



## Temple Grafton Church of England Primary School

Church Bank, Temple Grafton,  
Warwickshire. B49 6NU  
Tel. (01789) 772384  
E-Mail [admin3066@welearn365.com](mailto:admin3066@welearn365.com)  
[www.tgschool.co.uk](http://www.tgschool.co.uk)

Mrs S. Hendry  
Head Teacher



15<sup>th</sup> March 2016

Dear Class 1 Parents

When we return after Easter, the children will be starting their last term in Reception and we will gradually begin to prepare them for the transition to Class 2. A key part of the preparation is encouraging the children to become more independent and to take responsibility for organising themselves.

As part of this process, we will be making some changes to the drop off and pick up routines as follows:

In the mornings we would like you to say goodbye to the children at the door to the classroom and encourage them to come inside independently. They will then be responsible for hanging up their coats and bags and settling down to the morning activities. This is the routine the children will be following when they come into school through the main children's entrance in September. Obviously the teachers will be available if you need to speak to them at this time if you need to pass on any messages.

At the end of the day, the children will be walked round onto the main playground to meet you in the same way as the rest of the school. The children will stay with the class teacher until you approach to collect them as it is really important that we know they have been handed over safely.

We thank you in advance for your support. If you have any queries about the changes to the routines, please do not hesitate to contact me

Kind regards

Sarah Hendry

\*\*If you, your child or any member of your family have difficulty in accessing the school and/or the school's facilities and services,  
please contact the School Office for assistance.\*\*