



Inspiring Educational Excellence for Everyone
ARDEN *forest*
C of E Multi Academy Trust

Arden Forest C of E MAT

Role: Teaching Assistant (Level 2)
Location: Temple Grafton C of E Primary School
Salary: Band F NJC Scale 7-11
Hours: 6.5 hours per day with 1 hour unpaid lunch
Working weeks: 39 (Term Time Only)
Days a week: 2 days (Thursday/ Friday)
Closing date: Monday 22nd June
Anticipated start date: Monday 1st September
Contract Type: Fixed Term
End date of Fixed Term contract: July 2027

Temple Grafton C of E Primary School is a part of the Arden Forest C of E MAT, a community of schools who strive to give all of our children the hope and aspiration to achieve their full personal and academic potential and to “Inspire Educational Excellence in Everyone”.

Please click <https://www.tgschool.co.uk/page/?title=Values+%26amp%3B+Ethos&pid=55> to find out more about our visions and values.

About the Role:

Temple Grafton C of E Primary School is seeking to appoint a part-time Level 2 Teaching Assistant to join our enthusiastic and dedicated team. The successful candidate will provide support for all children including those with specific needs. The role will also involve working with small groups within the classroom as part of wider learning activities.

You will be responsible for:

Contributing to the school’s statutory duty to safeguard and promote the welfare of children.

- Assisting in the delivery of lessons/sessions and interact with the teacher and pupils as required
- Undertake agreed learning activities/teaching programmes, adjusting activities according to pupil responses.

Your qualities will include

- Being highly motivated, calm, patient, and able to adapt quickly to a range of situations.
- Having relevant experience and/or appropriate qualifications.
- Previous experience of supporting children with SEND would be an advantage.
- Displaying commitment to the protection and safeguarding of children and young people.

To apply, please read through the attached job description and person spec and then complete the attached application form, including a supporting statement that outlines how you meet each of the criteria set out in the person specification. Please return the application form to **Mrs Yorke (Head Teacher)** via email: admin3066@we-learn.com by Monday 22nd June at 12pm.

We are committed to being an inclusive employer. If you require any reasonable adjustments to the application or interview process, please contact either by email: admin3066@we-learn.com or telephone: 01789 772384.

Temple Grafton is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

If shortlisted we will take up references prior to interview and will complete an online check. Shortlisted candidates will also need to complete a Criminal Record Self Disclosure. The amendments to the Exceptions Order 1975 (2013 & 2020) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Ministry of Justice website. Please see <https://www.gov.uk/government/publications/dbs-filtering-guidance/dbs-filtering-guide>; and also <https://unlock.org.uk/advice/filtering-cautions-convictions/>.

As this role is exempt from the Rehabilitation of Offenders Act 1974, the successful candidate will be subject to an enhanced DBS check with a Barred List check. Our pre-employment process will also include Teacher Prohibition List checks, overseas checks (where applicable); proof of qualifications (as specified in the person specification); section 128 checks (for those in management roles); medical fitness checks; identity and right to work checks. Applicants for roles working with children under five years during the school day and under eight years for those working in wraparound care will also be subject to Childcare Disqualification checks.

It is an offence to apply for any paid role in a school if you are barred from engaging in regulated activity relevant to children.

Our Privacy Notice for applicants can be found below:

<https://arden-forest-c-of-e-multi-academy-trust.secure-primariesite.net/vacancies/>