

Governor Monitoring Schedule 2023/24

Schedule review date: 19th October 2024

Focus of visit	Proposed visit date	Governor Name	Lead staff member and role	Reporting arrangements
Safeguarding -	Termly	Helen Wood – Safeguarding Governor Kerry McGreavy – Safeguarding Governor Cathy Barron - Chair	Tara Yorke – Designated Safeguarding Lead and Head Teacher Natalie Pellet-Ward – Assistant Head Teacher & Deputy Safeguarding Lead	<i>Report to be circulated to chair, DSL, Executive Head Teacher and clerk and a verbal summary to be given at the next full governing board meeting.</i>
Special Educational Needs (SEND)	Termly	Claire Drake & Vanisha Craig – SEND Governors	Tara Yorke – Head Teacher SENCo	<i>Report to be circulated to all Governors and verbal summary to be given at next FGB.</i>
Health & Safety	Termly	Chris Smith	Tara Yorke – Head Teacher	<i>Report to be circulated to all Governors and verbal summary to be given at next FGB.</i>
Christian Distinctiveness - Foundation Committee	Termly – - Attending Collective Worship - Pupil Discussions - Classroom Visits - Learning Walks	Chris Smith Chris Hanson (Foundation Governors) Cathy Barron (Chair)	Tara Yorke – Head Teacher	<i>Report to be circulated to all Governors and verbal summary to be given at next FGB.</i>
Finance	Termly	Finance Governor To be covered by Steve Davies MAT Finance Director	CEO/Head of School/MAT CFO	<i>Report back to FGB</i>

SIP & Curriculum Monitoring

Curriculum Area	Teacher/Subject Lead	Link Governors	Time
Maths	Tara Yorke	Claire Drake	Autumn 2
English	Natalie Pellet-Ward	Cathy Barron/ Vanisha Craig	Autumn 2
Science	Chris Boothroyd	Chris Smith	Spring 1
History	Tara Yorke	Claire Drake	Autumn 2
Geography	Natalie Pellet-Ward	Cathy Barron/ Vanisha Craig	Autumn 2
Art	Sarah Bonham	Kerry McGreavy	Spring 2
DT	Sarah Bonham	Kerry McGreavy	Spring 2
Music	TBA	TBA	Spring 2
PE	Nicki Davies-Campbell	Claire Drake/Chris Hanson	Spring 2
MFL	Natalie Pellet-Ward	Cathy Barron/ Vanisha Craig	Autumn 2
Computing	Chris Boothroyd	Chris Smith	Spring 1
Thrive & Mental Health	Tara Yorke	Claire Drake	Autumn 2
EYFS	Sarah Bonham & Tara Yorke	Kerry McGreavy	Spring 1
RE	Tara Yorke	Chris Hanson	Spring 1

Governor (Link) Responsibilities:

Cathy Barron/**Vanisha Craig** – English, Geography, MFL – LINK TO NATALIE PELLET WARD

Claire Drake – Maths, History – LINK TO JADE BROCKLEBANK Thrive & Mental Health – LINK TO TARA YORK

Chris Smith – Science, Computing – LINK TO CHRIS BOOTHROYD

Kerry McGreavy – EYFS, Art, DT – LINK TO SARAH BONHAM

TBA Music – LINK TO TBA.

Chris Hansen – RE – LINK TO TARA YORKE

GOVERNOR RESPONSIBILITIES

SAFEGUARDING GOVERNORS – HELEN WOOD, **KERRY McGREAVY**, CATHY BARRON (CHAIR)

FINANCE GOVERNORS – STEVE DAVIES (MAT DIRECTOR – FINANCE), CATHY BARRON (CHAIR)

SEND GOVERNOR – CLAIRE DRAKE & **VANISHA CRAIG**

EYFS GOVERNOR – **KERRY MCGREAVY**

FOUNDATION COMMITTEE – CHRIS SMITH, CATHY BARRON & CHRIS HANSON

CURRICULUM GOVERNOR/PUPIL PREMIUM/ATTENDANCE – CATHY BARRON

PUPIL PROGRESS MEETINGS – CLAIRE DRAKE & CATHY BARRON

GOVERNOR LINK RESPONSIBILITIES

Kerry McGreavy – Art/DT/EYFS

Cathy Barron/Vanisha Craig – English/Geography/MFL

Chris Smith – Science/Computing

Chris Hansen – RE/Collective Worship

Claire Drake – Maths/History/Mental Wellbeing & Thrive

MONITORING NOTES:

Working with the Subject Lead to undertake:

Action Planning

Lesson Drop-Ins

Look at Work in Books to note progress

Pupil Discussions

Learning Walks

Classroom Displays

Planning Scutinies

Monitoring of Reading Folders (English)

Evidence of Diversity

Use of Building Power

