

Governor Monitoring Schedule 2022/23

Schedule review date: 13th October 2023

[Autumn/Spring/Summer] Term:

Focus of visit	Proposed visit date	Governor Name	Lead staff member and role	Reporting arrangements
Safeguarding -	Termly	Helen Wood – Safeguarding Governor Faye Brown – Safeguarding Governor Cathy Barron - Chair	Mary Gray – Designated Safeguarding Lead and Head of School Fiona Britt – Senior Administrator and Deputy Safeguarding Lead	<i>Report to be circulated to chair, DSL, Executive Head Teacher and clerk and a verbal summary to be given at the next full governing board meeting.</i>
Special Educational Needs (SEND)	Termly	Claire Drake – SEND Governor	Mary Gray – SENCo	<i>Report to be circulated to all Governors and verbal summary to be given at next FGB.</i>
Health & Safety	Termly	Chris Smith	Mary Gray – Head of School	<i>Report to be circulated to all Governors and verbal summary to be given at next FGB.</i>
Christian Distinctiveness - Foundation Committee	Termly – - Attending Collective Worship - Pupil Discussions - Classroom Visits - Learning Walks	Chris Smith TBA (Foundation Governors) Cathy Barron (Chair)	Mary Gray – Head of School	<i>Report to be circulated to all Governors and verbal summary to be given at next FGB.</i>
Finance	Termly	Finance Governor Steve Davies & Cathy Barron (Chair)	CEO/Head of School/MAT CFO	<i>Report back to FGB</i>

SIP & Curriculum Monitoring

Curriculum Area	Teacher/Subject Lead	Link Governors	Time
Maths	Tara Yorke	Claire Drake	Autumn 2
English	Natalie Pellet-Ward	Cathy Barron	Autumn 2
Science	Chris Boothroyd	Chris Smith	Spring 1
History	Tara Yorke	Claire Drake	Autumn 2
Geography	Natalie Pellet-Ward	Cathy Barron	Autumn 2
Art	Sarah Bonham & Mary Gray	Steve Davies/Faye Brown	Spring 2
DT	Sarah Bonham & Mary Gray	Steve Davies/Faye Brown	Spring 2
Music	Rhiannon Benjamin	Steve Davies/Faye Brown	Spring 2
PE	Nicki Davies-Campbell	Claire Drake	Spring 2
MFL	Natalie Pellet-Ward	Cathy Barron	Autumn 2
Computing	Chris Boothroyd	Chris Smith	Spring 1
Thrive & Mental Health	Tara Yorke	Claire Drake	Autumn 2
EYFS	Sarah Bonham & Mary Gray	Cathy Barron (interim)	Spring 1
RE	Mary Gray	Chris Smith	Spring 1

Governor (Link) Responsibilities:

Cathy Barron – English, Geography, MFL, EYFS (Interim) – LINK TO NATALIE PELLET WARD

Steve Davies/Faye Brown – Maths, History, Thrive & Mental Health – LINK TO TARA YORK

Chris Smith – Science, Computing, RE – LINK TO CHRIS BOOTHROYD

Claire Drake – Art, PE, Music, DT – LINK TO SARAH BONHAM

GOVERNOR RESPONSIBILITIES

SAFEGUARDING GOVERNORS – HELEN WOOD, FAYE BROWN, CATHY BARRON (CHAIR)

FINANCE GOVERNORS – STEVE DAVIES, CATHY BARRON (CHAIR)

SEND GOVERNOR – CLAIRE DRAKE

EYFS GOVERNOR - TBA

FOUNDATION COMMITTEE – CHRIS SMITH, CATHY BARRON & TBA

CURRICULUM GOVERNOR – CATHY BARRON

PUPIL PROGRESS MEETINGS – CLAIRE DRAKE & CATHY BARRON

GOVERNOR LINK RESPONSIBILITIES

Steve Davies/Faye Brown – Art/DT/Music

Cathy Barron – English/Geography/EYFS

Chris Smith – Science/Computing/RE

Claire Drake – Maths/History/Mental Wellbeing & Thrive/PE

MONITORING NOTES:

Working with the Subject Lead to undertake:

Lesson Drop-Ins

Look at Work in Books to note progress

Pupil Discussions

Learning Walks

Classroom Displays

Planning Scutinies

Monitoring of Reading Folders (English)

Evidence of Diversity

Use of Building Power