

Wed 7th Dec 2022

Dear Parents & Carers,

Following on from the news that we will be moving over to a new provider for school lunches in January, we are now ready for you to place your orders for next term.

We will be releasing the menus on a half-termly basis as before, but you will now be able to select your meals directly on School Money where you will make your payment too; there will no longer be paper forms to complete.

Online ordering for Spring Term 1 will be available until next Wednesday, 14th Dec. Please read all of the information below and in the documents attached, placing your orders as soon as possible so that we have time to resolve any issues or answer any questions you may have.

- If you are entitled to free school meals, the cost of your meal will show as £0.00; ***however, you still need to make your selections and go through the check-out process so that we receive your order.***
- Menus will rotate on a 3-weekly basis. When we start the Spring term in January, we will be on week 3. You will need to select meals from the drop down boxes for all 7 weeks up to Feb half term.
- There are short descriptions of the meals on the drop-downs on School Money, but if you need it, the full menu, with longer descriptions, and the Allergen charts, are attached. Ordering is for main dishes only.
- The menu shows that every day there will be a selection of drinks, salad, vegetables and puddings, which the children can choose on the day. Our caterers will have a list of dietary allergies and requirements to help this run smoothly.
- Home packed lunches - if you wish your child to have packed lunch from home on some of the days, please simply select the "Home Packed Lunch" option. If you are going to provide a packed lunch every single day and don't want to order any meals, then you can pop us a message and we'll complete the menu for you.

If you haven't already downloaded the teachers2parents App, then we recommend you do as this makes it quick and easy to order.

Absence - if absent for a full day, we will remove your lunch order and any paid for meals will be credited on your School Money account.

And finally, this is a new system so please do bear with us.

Best Wishes,

Mary Gray
Head of School

